

## **2024 GTC R Lynn Woody Festival Guidelines**

- *The R. Lynn Woody Play Festival is used to give competitors quality feedback from accredited adjudicators prior to GHSA's One Act Competition.*
- *The Woody's Guidelines align with that of GHSA's OAP Competition.*
- *Along with quality adjudication, GTC awards 1st & 2nd place.*
- *Space specs are yet to be posted. GTC 2024 will be hosted by Brenau University and the Gainesville Theatre Alliance. Keep checking the GTC website to stay up to date.*

### **PRODUCTION MATERIALS:**

*All competing shows at GTC need to provide the following to the festival chair. These items can be emailed to GTC Executive Director, Jono Davis at [exdir4gtc@gmail.com](mailto:exdir4gtc@gmail.com) prior to arrival at convention, or they can be turned in during online registration. If you show up to check in without necessary materials, you will be directed to turn them in before your group can take the stage.*

- GTC REGISTRATION PAYMENT
- CAST & CREW LIST: Participating schools need to provide a cast/crew list to be given to the adjudicators. The more specific you can be to denote your ensemble players, the better! Adjudicators like to give out individual awards.
- PROOF OF RIGHTS: All schools must submit documentation to prove their show's rights have been paid for. This document can be the receipt from the publishing company confirming the school's payment.
- PERMISSION TO CUT: If anything has been cut from the production, approval of cuts / changes needs to be documented. This can be an email from the publishing company that you forward to us.
- PRINCIPAL'S APPROVAL: This letter documents that the contents of the performance are approved by your principal.
- WEAPON'S APPROVAL: (if applicable - see Technical Elements Below)

### **PLAY SELECTION**

Schools may choose to enter a one act play or musical, or an excerpt or abridgement of a longer play or musical as their One Act Play selection.

- A. Each school assumes full responsibility for royalties and other limitations on the selected play.
- B. Musical accompaniment tracks must be licensed recordings without vocals. Professional vocals on accompaniment tracks are prohibited.
- C. A school may not compete with a play or musical that was produced or work-shopped in the previous school year or previous two summers. GTC also asks that schools not bring titles from the school's catalog within the past four years. Schools found in violation of this rule will be disqualified from competition. Rehearsals can begin August 1st, 2024.

## TIMING

Each school is given 55 minutes to set-up, perform, and take-down its presentation.

- A. The official time will be kept by an assigned adult timekeeper.
- B. The adult timekeeper will record times and provide them to the tabulator at the end of the competition, after all the judges have completed scoring the plays.
- C. Any school that exceeds its time allotment will be penalized two (2) points for each 15-second period or portion thereof per judge.
- D. The tabulator, not the judges, will deduct points for overtime.
- E. If you use confetti, glitter, or another form of messy stage clutter, you must pick up every piece as part of your 55 minute time frame. Please see the space specs for the host's guidelines on the allowance of clutter.

## GO LINES

The site host shall establish and tape "go lines" to separate the playing area from the backstage area.

- A. These lines shall be placed: at the wing line on stage right; at the wing line on stage left; at the mid-stage traveler line (or at mid-stage if there is no traveler); and at the upstage traveler line (or upstage, allowing for a backstage pathway, if there is no upstage traveler). See the space specs for details.
- B. All set pieces must be placed behind these "go lines" at the end of the 15-minute walk-through prior to time starting for the competition performance, and moved in FRONT of the lines in order to be considered on stage and used in the performance.
- C. Each director shall choose whether to use the mid-stage or upstage line to designate "off stage" for his/her school's production. The line selected to begin the performance shall be used to end the performance.
- D. Only students are allowed in the playing space once time starts. Instrument placement must be outside the performance area if an adult is playing. Adults may assist in loading and unloading of sets only prior to starting time and once time has stopped. This policy includes the placement of speakers and monitors from the front of the stage onto the apron & the running of portable lighting & sound boards - if it is in the playing space it needs to be operated by a student.

## SCENERY & SET UP

Each school is responsible for its own sets.

- A. Each school will be allotted a 15-minute walk-through immediately prior to its competition performance. Schools may use this time for any show prep activities they choose, including, but not limited to: walking the stage; setting sound levels; running light checks or cues; practicing set-up and strike. **If you go over your**

**fifteen minutes, additional walkthrough time will be counted as a point deduction of 2 points off per 15 seconds.** *Due to crowd concerns and festival timing, the house will NOT be cleared of the audience between each performance for walkthrough. Adjudicators WILL be cleared from the house for walkthrough.*

- B. All production-related materials must be back in their pre-show positions behind the “go lines” by the end of 15 minutes. If they are not set up at the end of that 15-minute interval, timing of their play begins and counts towards their 55-minute limit.
- C. Spike tape may be placed during the 15-minute walk-through, and may remain through the end of the performance, but must be removed before timing will be stopped.
- D. Only free-standing set pieces may be used. No part of any setting may be attached to any part of the stage, curtains, draperies, or other existing equipment of the host school. The host school’s cyc, upstage traveler, mid-stage traveler, and/or grand drape may be used. Please let a host school technician know if you would like to use any of these soft goods. When soft goods are set (with time starting or during walkthrough) varies from host to host; see the space specs for details.
- E. Schools are timed “bare-stage to bare-stage.” Time will not stop until all set pieces, confetti, or other debris has been removed from the defined playing area.
- F. Keep sets simple. Sets are not to be excessively large or so complicated as to delay the flow of the competition. **10 x 10 box:** in the past, the Woody festival has been held to a 10 x 10 box scenery limitation. The space for the Woody festival has a limited area for pre-show equipment, sets, and props. Due to this year’s space constraints, GTC would like to prepare you with the specs as early as possible. All set pieces will have to enter through a standard double door (the partition bar will be removed) and then assembled during the designated load in time. Exact measurements will be posted as soon as possible.

## **OTHER TECHNICAL CONCERNS**

Each school is responsible for its own props, costumes, make-up and special effects

- A. No flame of any type can be used, including candles.
- B. Real weapons of any kind, such as a sword or knife, etc., cannot be used. Schools using simulated weapons must carry with them a letter from the school principal authorizing their use, and must confirm permission with the site host that the use of simulated weapons is allowed by the host school and/or system. Please forward this letter to the festival chair at [gtcsecondary@gmail.com](mailto:gtcsecondary@gmail.com). If you show up to check in at registration without your Weapons Authorization Letter emailed, you will be directed to turn it in via hardcopy OR to email.
- C. Use of simulated weapons cannot be in violation of any local board of education policy of the participating school or the host site. Violation of this rule will result

in disqualification (zero tolerance rule). Contact the host school for any clarification of their rules.

- D. The use of microphones is allowed. The host school does NOT provide these microphones. If you would like to use microphones, a portable sound system needs to be brought by the participating production. Please remember that NOTHING can be connected to the host school's system (including receivers, corded mics) other than the audio playing device (see space specs).
- E. The use of portable lighting and sound systems brought by the presenting school are allowed as long as they do not hook into the home system. Personal Lighting and Sound equipment cannot be in the booth or the house prior to the 15 minute walk through. It can stay in the 10'x10' load-in box or go to the dressing room until the walk through.
- F. NO ATMOSPHERICS OF ANY KIND ARE PROHIBITED.